

**NOTICE TO CONSULTANT ENGINEERS
REGARDING A REQUEST FOR LETTERS OF INTEREST**

January 17, 2010

The City of Knoxville, an Equal Opportunity/Affirmative Action Employer, seeks to retain the services of a professional engineering consulting firm or a team of firms with extensive experience in roadway and streetscape design to provide professional design services and to prepare bid specifications, contract documents, construction plans and construction engineering and inspection (CEI) services, all in accordance with the Tennessee Department of Transportation Local Government Guidelines for the Management of Federal and State Funded Transportation Projects for the Second Creek Greenway/Jackson Avenue Streetscapes Improvements Project.

The project includes multi-modal transportation improvements, including pedestrian, bicycle, transit and vehicular, from World's Fair Park along World's Fair Park Drive and Jackson Avenue to the project terminus at the west ramp of Jackson Avenue to Gay Street.

The City of Knoxville will require interested firms or a team of firms be pre-qualified to provide roadway design, landscape architecture and construction engineering and inspection (CEI) for the Tennessee Department of Transportation (TDOT) and have successfully completed design projects providing these services for TDOT. The City will require six (6) copies of TDOT prequalification forms DT-0330, Parts 1 & 2 be completed and submitted with the letter of interest. The TDOT Form DT-0330 Parts 1 & 2 may be found on the Internet at: www.tdot.state.tn.us/consultantinfo.htm.

Firms may request consideration by submitting a letter of interest and completed TDOT Form DT0330, Part 1 & 2 to:

**City of Knoxville
Office of the Purchasing Agent
City County Building, Suite 667-674
400 Main Avenue
Knoxville, TN 37902**

Letters of interest shall indicate the anticipated scope of services to be completed by subcontractors. The subconsultant shall be one that is pre-qualified by TDOT to perform the specific tasks required. **All letters of interest must be received on or before 11:00 AM (Eastern Time) Tuesday, February 9, 2010.** Late submissions will not be considered. For additional details regarding this project, please contact Mr. Thomas V. Clabo, P.E., Chief Civil Engineer, at (865) 215-6100 or by e-mail at tclabo@cityofknoxville.org.

The factors that will be considered in evaluation of proposals are:

- a. Past experience in the required disciplines with the City of Knoxville, TDOT and other clients.
- b. Qualification and availability of staff.
- c. Demonstrated ability to meet schedules and perform work efficiently without compromising sound engineering practice.
- d. Evaluations on prior projects, if available.
- e. Amount of work currently under contract with the City of Knoxville.
- f. Other applicable factors.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed, or national origin.

Disadvantaged Business Enterprises (DBE's), including Woman Owned and Minority Owned Businesses, are encouraged to respond to all advertisements by the City of Knoxville.

City of Knoxville, Tennessee

Date

Purchasing Agent